



Tuition Free Training

Hands-On Tribal Housing Maintenance

AGENDA

Traverse City, Michigan

October 9-12, 2012

TUESDAY – October 9, 2012	
8:00 – 9:00	Registration and Morning Coffee
9:00 – 9:15	Welcome and Introductions
9:15 – 10:15	ELECTRICAL <ul style="list-style-type: none"> ◆ Understanding the Basic Concepts of Electricity ◆ Understanding Wattage, Voltage, and Amperage
10:15 – 10:30	Morning Break
10:30 – 11:45	ELECTRICAL <i>(Continued)</i> <ul style="list-style-type: none"> ◆ Safety Practices Related to Electricity ◆ Using Electrical Testers
11:45 – 1:00	Lunch – On Your Own
1:00 – 2:00	ELECTRICAL <i>(Continued)</i> <ul style="list-style-type: none"> ◆ Replacing Circuit Breakers
2:00 – 2:15	Afternoon Break
2:15 – 3:15	ELECTRICAL <i>(Continued)</i> <ul style="list-style-type: none"> ◆ Replacing Outlets, Switches, and Light Fixtures
3:15 – 4:15	ELECTRICAL <i>(Continued)</i> <ul style="list-style-type: none"> ◆ Wiring a 3-Way Switch
4:15 – 4:30	Recap/Questions
4:30	End of First Day

WEDNESDAY – October 10, 2012

8:30 – 9:00	Sign-In and Morning Coffee
9:00 – 10:15	ELECTRICAL (<i>Continued</i>) <ul style="list-style-type: none">◆ Wiring a 220 Volt Circuit
10:15 – 10:30	Morning Break
10:30 – 11:45	ELECTRICAL (<i>Continued</i>) <ul style="list-style-type: none">◆ Finding the Source of a Short Circuit
11:45 – 1:00	Lunch – On Your Own
1:00 – 2:45	PLUMBING <ul style="list-style-type: none">◆ Basic Concepts of Plumbing◆ Proper Methods to Solder Cooper Tubing
2:45 – 3:00	Afternoon Break
3:00 – 4:15	PLUMBING (<i>Continued</i>) <ul style="list-style-type: none">◆ Using PVC Plumbing Material◆ Repairing Faucet Leaks and Single-Handle Faucets
4:15 – 4:30	Recap/Questions
4:30	End of Second Day

THURSDAY – October 11, 2012

8:30 – 9:00	Sign-In and Morning Coffee
9:00 – 10:15	PLUMBING (<i>Continued</i>) <ul style="list-style-type: none">◆ Troubleshooting Toilet Problems
10:15 – 10:30	Morning Break
10:30 – 11:45	PLUMBING (<i>Continued</i>) <ul style="list-style-type: none">◆ Maintenance of Water Heaters◆ New Plumbing Products
11:45 – 1:00	Lunch – On Your Own
1:00 – 2:00	LOCKSMITHING <ul style="list-style-type: none">◆ Explanation of the Various Types of Locks◆ Removing Cylinders from Different Types of Locks◆ Explanation of Tools Needed for Keying◆ Determining What Pins are Required for the Key Cuts
2:00 – 2:15	Afternoon Break
2:15 – 4:15	LOCKSMITHING (<i>Continued</i>) <ul style="list-style-type: none">◆ Rekeying and Repining Tumbler Locks<ul style="list-style-type: none">○ For One Key○ For Two Keys○ For Three Keys
4:15 – 4:30	Recap/Questions
4:30	End of Third Day

FRIDAY – October 12, 2012

8:30 – 9:00	Sign-In and Morning Coffee
9:00 – 10:15	LOCKSMITHING (Continued) <ul style="list-style-type: none">◆ Shimming Pin Tumbler Locks◆ Extracting a Broken Key from a Lock
10:15 – 10:30	Morning Break
10:30 – 11:45	LOCKSMITHING (Continued) <ul style="list-style-type: none">◆ Resolving Lockouts When Keys are Not Available
11:45 – 12:00	Recap/Questions
12:00 – 12:15	Course Evaluation
12:00	End of Course

Please Note: Times and topics, as specified on the agenda, are approximate and may vary depending on the pace of the class.