



Tuition Free Training

NAHASDA – Low-Income Housing Tax Credit Compliance Professional Certification

AGENDA

Missoula, Montana

October 2-5, 2012

DAY ONE	
8:00 – 8:30	Morning Coffee and Registration
8:30 – 8:45	Introductions, Syllabus, and Agenda
8:45 – 10:00	Overview of LIHTC
10:00 – 10:15	Morning Break
10:15 – 10:45	Overview of NAHASDA
10:45 – 12:00	Qualifying LIHTC Households
12:00 – 1:00	Lunch – On Your Own
1:00 – 2:15	NAHASDA Assistance Eligibility
2:15 – 2:30	Afternoon Break
2:30 – 3:45	LIHTC Applications, Verifications, and Recertifications
3:45 – 4:15	NAHASDA Application Process
4:15 – 4:30	Recap / Questions

DAY TWO	
8:00 – 8:30	Morning Coffee and Sign-In
8:30 – 10:30	LIHTC – Determining Household Income
10:30 – 10:45	Morning Break
10:45 – 12:00	NAHASDA – Determining Household Income
12:00 – 1:00	Lunch – On Your Own
1:00 – 2:00	NAHASDA Income and Payment Calculations
2:00 – 2:15	Afternoon Break
2:15 – 3:15	Income and Payment Calculations
3:15 – 4:30	LIHTC Lease Requirements
DAY THREE	
8:00 – 8:30	Morning Coffee and Sign-In
8:30 – 10:30	NAHASDA Selection Process Lease Requirements and Management
10:30 – 10:45	Morning Break
10:45 – 12:00	LIHTC Reporting Requirements Structuring a Successful Property Management Team
12:00 – 1:00	Lunch – On Your Own
1:00 – 2:00	Managing Your LIHTC Tenants
2:00 – 2:15	Afternoon Break
2:15 – 3:15	Miscellaneous Compliance Pitfalls
3:15 – 4:45	Real Life Examples: Good & Bad
4:45 – 5:00	Q & A
DAY FOUR	
8:00 – 8:30	Morning Coffee and Sign-In
8:30 – 12:00	Course Examination
12:00 – 12:15	Course Evaluation
12:15	End of Course

Please Note: Times and topics, as specified on the agenda, are approximate and may vary depending on the pace of the class.